



**UNIVERSITY FOUNDATION PROGRAMME IN BUSINESS
MANAGEMENT**

READING LIST

Study Skills

Author	Title	Publisher
Cottrell, S. (2019)	<i>The Study Skills Handbook 5th Ed</i>	Macmillan
Burns, T & Sinfield, S (2022)	<i>Essential Study Skills 5th edition</i>	Sage Perlego: https://ereader.perlego.com/1/book/4336896/23?page_number=179

Core Mathematics & Statistics

Author	Title	Publisher
Pledger, K et al (2008)	<i>Advanced Maths for Edexcel: C1</i>	Heinemann
Pledger, K et al (2008)	<i>Advanced Maths for Edexcel: S1</i>	Heinemann

Communication Skills

Author	Title	Publisher
Hargie, O (2018)	<i>The Handbook of Communication Skills. 4th edn</i>	East Sussex: Routledge Perlego: https://ereader.perlego.com/1/book/1570402/0

Business Management

Author	Title	Publisher
SurrIDGE, M & Gillespie, A (2019)	<i>AQA A Level Business Studies for A level</i>	Hodder
Patrick Siegfried (2021)	<i>Business Management Case Studies</i>	Books on Demand https://ereader.perlego.com/1/book/2799494/0
Philip Kotler et al(2021)	<i>Marketing 5.0</i>	Wiley https://ereader.perlego.com/1/book/2094980/0
Michael Armstrong, Stephen Taylor (2020)	<i>Armstrong's Handbook of Human Resource Management Practice</i>	Kogan Page Perlego:

		https://www.perlego.com/book/1589838/armstrong-handbook-of-human-resource-management-practice-pdf
Michael Butler and Ed Rose (2011)	<i>Introduction to Organisational Behaviour</i>	Kogan Page Perlego: https://ereader.perlego.com/1/book/1589459/0
David S. Bright et al (2019)	<i>Principles of Management</i>	Pharos: https://pharos.intfoundationgroup.co.uk/pluginfile.php/14989/mod_resource/content/1/PrinciplesofManagement-OP_mGBMvoU.pdf

Accounting

Author	Title	Publisher
Cox, D (2017)	<i>Accounting for AQA, Year 1</i>	Osborne Books
Mitchell Franklin et al (2019)	<i>Principles of Accounting, Volume 1: Financial Accounting</i>	Pharos: https://pharos.intfoundationgroup.co.uk/pluginfile.php/14988/mod_resource/content/1/FinancialAccounting-OP_YioY6nY.pdf

Economics

Author	Title	Publisher
Powell, R & Powell, J (2020)	<i>AQA A level Economics 1</i>	Hodder Education
David Shapiro et al (2022)	<i>Principles of Microeconomics</i>	Perlego: https://ereader.perlego.com/1/book/695166/1
David Shapiro et al (2022)	<i>Principles of Macroeconomics</i>	Pharos: https://ereader.perlego.com/1/book/4318974/1